

YMCA - Timber Trail

Camp Location: Clermont YMCA

Type of Camp: Day Camp.

Camper Requirements: Your child's safety and security is our number one priority. Please keep staff informed of any changes during the summer so we can keep our records updated. These changes may include, but are not limited to, family changes, medical history, address, phone numbers, email address, etc.

Staffing Ratios:

- 5 Years – 1:6
- 6-8 Years – 1:8
- 9-12 Years – 1:10

Staff Training Process: Our staff is made up of dedicated individuals with degrees in education and/or training who provide a quality recreational program and provide special care and warmth for each child as well. Prior to hiring, each staff member completes a personal interview session, has reference checks, and a background check completed. YMCA staff members receive Child Protection training as part of employment. Adult staff members are given the opportunity to become CPR/First Aid certified. Each summer program has an on-site Supervisor who is responsible for program plans and staff supervision.

Discipline Policy: Each child is treated with respect and concern for his/her developmental needs. Guidance and discipline are positive, non-punitive, appropriate to the situation, and to each child's individual development. Verbalization of feelings, redirection, and problem-solving techniques are the methods used by the staff to guide children's behavior. Below are other discipline guidelines we follow:

- o No cruel, harsh, corporal or unusual punishment (including, but not limited to, punching, pinching, shaking, spanking, or biting) is ever permitted. Physical exercise is never used as a punishment or discipline method.
- o No child is ever isolated from the program, placed in a locked room, or confined in an enclosed area as a form of discipline.
- o In case of physical fighting among children, restraint by the staff may be used for the safety of the children involved, but no form of physical restraint is ever used as a punishment.
- o Discipline is never imposed for failure to eat or toileting accidents, nor is food, drink, rest, or bathroom breaks ever withheld as a means of discipline.
- o No child is ever humiliated, subjected to profane language or other verbal abuse, neglected, or abused while in the care of the YMCA. No child is ever shamed, humiliated, or frightened by any form of discipline.
- o Children are never permitted to discipline one another. An entire group will not be disciplined due to the unacceptable behavior of an individual.
- o "No" is used only if followed by an explanation. We utilize redirection and time-out as methods of dealing with negative behaviors.

Safety / Security: Our boundaries are heavy tree lines. We are significantly far away from the road. There is no water close to our camp.

Willingness to allow an aide (to be provided by the family or county) to support a specific camper: We can provide extra help and these will have to go through the same procedure as the regular staff.

Camp Layout: We are all on one campus. But we do transport campers from and to our camp with our Ymca bus or yellow bus and forms of transportation are provided.

Communication Style with Parents: Your child's safety and security is our number one priority. Please keep staff informed of any changes during the summer so we can keep our records updated. These changes may include, but are not limited to, family changes, medical history, address, phone numbers, email address, etc. We have a number of ways that we communicate with families during the summer. You can always speak with a staff member by phone or during check in or pick up. Here are some other methods we use to keep our campers and parents informed throughout the week: Weekly Camp Newsletters will be emailed the Friday morning before the start of each week of camp to the email address provided on the Camp Registration Packet form. A hard copy of the newsletter is available upon request. If you do not receive the email, or if your email address changes, please notify staff immediately.

Field Trips / Off Site Trips: Field Trips can be declined but there won't be alternative care provided

Dietary / Allergy Needs: Parents/Guardians need to provide any emergency medications (i.e.: bee sting kits, Epi pens, inhalers, etc.) for their child. All inhalers and other emergency medications are readily available to program staff members who are working with your child that may need such items. Parents/Guardians also have the option of providing a second backup emergency medication that would be locked up in the Medication Box that stays with the Director. Parents/Guardians will be notified if emergency medications are used. The Director or designated staff will note all administrations of medications in a confidential log. Please also note the following concerning all over the counter or prescribed medications: • All medications must be received in their original container/packaging. • All medications must include properly labeled information such as child's name, address, dosage, method of administration, etc. • Medications must also be placed in a Ziploc® freezer bag to help protect labeling.